



2018
Request to Sell Permanent Membership
McLean Swimming and Tennis Association
1700 Margie Drive | PO Box 391 | McLean VA 22101 | 703-821-9317
www.mcleanswimandtennis.org
membership@mcleanswimandtennis.org

Postmark \_\_\_\_
Equity Amount \_
Paid Due \_\_\_\_
Check # \_\_\_\_
Member #

To MSTA Board: Membership No.: \_\_\_\_\_ or \_\_\_ number unknown

I/We, \_\_\_\_\_, request that McLean Swimming and Tennis Association, Inc. (MSTA) sell my/our membership. I/we acknowledge by my/our signature below that this request authorizes MSTA to add this membership to any current list of memberships awaiting sale and to the current list of memberships awaiting rental. I/we understand that MSTA sells and/or rents memberships in order of receipt of this executed form, that oldest requests are handled first, and that I/we may immediately sell this membership to any party whom I/we refer directly to MSTA for equity membership purchase. I/we understand that MSTA's renting this membership while it is pending sale does not affect the timing of the sale.

I/we understand that until the membership is either sold or rented I/we remain obligated to pay membership fees and will receive billing notices from MSTA via email.

Please note: If you wish to continue to use your membership while awaiting sale please acknowledge by your initials here: \_\_\_\_\_ and your membership will not be rented; however dues will not be refunded if the membership is sold after July 1st.

Please note: In lieu of awaiting sale of the membership and paying any further membership fees to MSTA you may elect to immediately terminate your membership and forfeit your equity to MSTA by initialing here: \_\_\_\_\_

MSTA will notify me/us in writing when the membership is sold and/or rented, together with returning my/our equity payment and/or refunding any dues paid for the 2018-2019 season. I/we direct that MSTA mail the refund / equity check to the following address\*: \_\_\_\_\_

\*If no address is listed the check will be mailed to the last known address in MSTA records.

Please return this form together with your membership certificate (if any) and any gate key(s) to the PO Box above, or scan and email to membership@mcleanswimandtennis.org for immediate receipt.

Acknowledged by the party(ies) named above:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)